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PROPERTY LOSSOR DAMAGE CLAIM FORM

PLEASE ANSWER ALL QUESTIONS IN FULL AND RETURN TO YOUR AGENT IMMEDIATELY

Date of Loss:	Tel. No.	Home
Policy Number:		Business
Insured/Policy Holder:	E-mail	
Correspondence Address	Give Names & Address of any witnesses	
Address or location where loss or damage occurred	Were the premises unoccupied at the time of the loss?	
	When were the premises last occupied?	
Type of damage:	Location of damage:	
Cause of damage:		
Full Circumstances of Loss and/or Damage:		

FURTHER INFORMATION REQUIRED IN THE CASE OF LOSS, THEFT OR MALICIOUS DAMAGE

When and at which station were the police notified

Police Incident No.

Did the police inspect the premises?

Are the premises protected by an alarm?	If so, did it operate?
Point of Entry	Method of entry used
What steps have been taken to recover the property?	

Please list all previous losses

Is there any other insurance covering the property, if so state full details

Insurance Co.
Policy No.
Address

DETAILS OF CLAIM

1. Property Damage Claims

Please attach: | Two Estimates

2. Theft Claims

Please attach: Police Report
 Alarm Company Report (if applicable)
 Proof of purchase and/or valuations
 Two Replacement Estimates

3. Electricity/Lightning Damage

Proof of power surge from Electricity Provider/Contractor
 Inspection Certificate confirming damages were caused by a power surge
 Two Estimates of repairs/Replacement

Description of Property and/or Items lost or damaged	Date of Purchase	Name & Address of person from whom Item was purchased	Replacement Cost €	Cost of Repairs €	Age of Item	Amount Claimed after allowing for value of the salvage or cost of repair

I/WE HEREBY CLAIM FOR LOSS, DAMAGE/DESTRUCTION AND DECLARE THAT ALL INFORMATION ON THIS CLAIM IS TRUE TO THE BEST OF MY KNOWLEDGE OR BELIEF
SIGNATURE: **DATE:**